

URGENT BUSINESS

Change to Date of Cabinet Meeting

Report of the Democratic Services Manager

PURPOSE OF REPORT

To approve a change of date for the November 2016 Cabinet meeting.

This report is public

RECOMMENDATIONS

- (1) **That the date of the November 2016 Cabinet meeting be changed from 1 November 2016 to 2 November 2016.**

1.0 Background

- 1.1 In accordance with the Council's Constitution, the Council Business Committee sets the timetable of meetings each year. The November meeting of Cabinet was scheduled for 1 November 2016.

2.0 Proposal

- 2.1 The Leader of the Council has requested that the date of the above meeting be changed to 2 November 2016 to allow the Deputy Leader, who has other commitments on 1 November, to attend.

3.0 Consultation

- 3.1 In line with the Urgent Business Procedure set out in Part 4, Section 7 of the Constitution, there has been consultation with Councillor Hall, Chairman of the Council Business Committee.

3.0 Conclusion

- 3.1 The next meeting of the Committee is on 3 November, too late to effect the change, so the request must be dealt with as urgent business between meetings.

CONCLUSION OF IMPACT ASSESSMENT
(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None.

LEGAL IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

None.

OTHER RESOURCE IMPLICATIONS

Human Resources:

None.

Information Services:

None.

Property:

None.

Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has prepared this report in her role as Democratic Services Manager.

BACKGROUND PAPERS

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